

**DBE GOAL METHODOLOGY  
49 CFR PART 26  
OKALOOSA COUNTY AIRPORTS  
OKALOOSA COUNTY, FLORIDA  
FY 2022- FY 2024  
FISCAL YEAR 2022**

A. UPDATE OF GOALS - To make the program as useful as possible to the public, Okaloosa County, Florida, (Sponsor) will update the "amount," "method," and "breakout" portions of this section of the program annually, or as required. The following sections will be submitted to the FAA every year, or as required for approval: Amount of Overall goal section, Method used for establishing overall goals, Process, the Race-Neutral/Race Conscious Breakout, and Contract Goals. The material on overall goals in the DBE program will be a shorter summary of the material submitted annually, or as required, in the overall goal submission.

B. AMOUNT OF GOAL – Okaloosa County, Florida's overall DBE goal for FY 2022 is 7.30% of the Federal financial assistance we will expend in FAA-assisted contracts. We expect to let projects during this FY in the amount of \$10,000,000.00; this means that our DBE goal is set at \$730,000.00 for this Fiscal Year. This overall goal is intended for information of public users of the program, and does not imply that the FAA, as such, has approved the goal.

C. METHOD STEP 1: In the development of the DBE goal for the Okaloosa County Airports the first step was to establish the availability of ready, willing and able DBE businesses that were capable of participating in the type of contracts that were programmed during FY 2022. The projects that are anticipated at the VPS/Okaloosa County Airport includes Baggage Claim Expansion, B4 Hold Room Expansion, along with the professional effort associated with such a project. The monetary size of the project is expected to be \$10,000,000.00. An analysis of the projects indicates that funds will be expended in the following areas:

**FY 2022 B4 HOLD ROOM EXPANSION PROJECT**

<b>OKALOOSA COUNTY AIRPORTS B4 Hold Room Expansion PROJECT ANALYSIS FY 2022</b>			
<b>TASK</b>	<b>NAICS</b>	<b>AMOUNT</b>	<b>PERCENTAGE</b>
General Contractor	236220	\$1,122,500	24.59%
Water/Sewer	237110	\$61,627	1.35%
Concrete Slab	238110	\$259,426	5.68%
Carpentry	238130	\$577,980	12.66%
Masonry	238140	\$180,590	3.96%
Roofing	238160	\$246,592	5.40%
Electrical	238210	\$272,260	5.97%
Plumber/HVAC	238220	\$613,731	13.45%
Painting	238320	\$27,126	0.59%
Site Prep	238910	\$472,101	10.34%

Flooring	442210	\$46,377	1.02%
Engineering	541330	\$458,350	10.04%
Testing	541380	\$45,377	1.00%
Consulting	541611	\$4,125	0.09%
Security System	561621	\$142,547	3.12%
Landscaping	561730	\$33,554	0.74%
TOTAL		\$4,564,263	100.00%

The weighting factor is the value of each work item based on cost as a fraction of the whole project.

The formula to be used to calculate the Base Figure for the DBE goal is as follows:

$$\frac{\text{Total DBE Firms in the Market Area by NAICS Code of Work to be Performed}}{\text{Total Firms in the Market Area by NAICS Code of Work to be Performed}} \times 100 = \text{Base Figure}$$

A review of the most recent bidders indicated bids received from the following counties in Florida: Escambia, Santa Rosa, Okaloosa, Walton, Bay, Jackson, Leon, Columbia, Seminole, Orange, Hillsborough. The aforementioned counties are established as the market area for the construction projects for Okaloosa County. It was considered reasonable that the market area for professional services, such as engineering services, environmental consulting survey and mapping should consider DBE and non-DBE professionals in the entire state of Florida. It was generally agreed that the most comprehensive directory for DBE firms in Florida is the UCP DBE Directory that has been established by the Florida Department of Transportation. The list was refined by identifying those firms that could participate in the project by matching the specific trade and description of construction/professional effort with their appropriate NAICS and County. The resulting number will be used as the numerator in determining the Base Figure.

The next step in establishing the Base Figure was to determine our denominator. This was accomplished through the use of the Census Bureau’s County Business Pattern (CBCBP) and the identification of the NAICSs that were the same as those identified from the Directory. With these figures in hand we compute our Base Figure using the following mathematics:

$$\frac{\text{Base Figure}}{\text{Figure}} = .2459 \left( \frac{\text{FLNAICS236220}}{\text{NAICS236220}} \right) + .0135 \left( \frac{\text{FLNAICS237110}}{\text{NAICS237110}} \right) + .0568 \left( \frac{\text{FLNAICS238110}}{\text{NAICS238110}} \right) + .1266 \left( \frac{\text{FLNAICS238130}}{\text{NAICS238130}} \right) + .0396 \left( \frac{\text{FLNAICS238140}}{\text{NAICS238140}} \right) + .0540 \left( \frac{\text{FLNAICS238160}}{\text{NAICS238160}} \right) + .0597 \left( \frac{\text{FLNAICS238210}}{\text{NAICS238210}} \right) + .1345 \left( \frac{\text{FLNAICS238220}}{\text{NAICS238220}} \right) + .0059 \left( \frac{\text{FLNAICS238320}}{\text{NAICS238320}} \right) + .1034 \left( \frac{\text{FLNAICS238910}}{\text{NAICS238910}} \right) + .0102 \left( \frac{\text{FLNAICS442210}}{\text{NAICS442210}} \right) + .1004 \left( \frac{\text{FLNAICS541330}}{\text{NAICS541330}} \right) + .0100 \left( \frac{\text{FLNAICS541380}}{\text{NAICS541380}} \right) + .0009 \left( \frac{\text{FLNAICS541611}}{\text{NAICS541611}} \right) + .0312 \left( \frac{\text{FLNAICS561621}}{\text{NAICS561621}} \right) + .0074 \left( \frac{\text{FLNAICS561730}}{\text{NAICS561730}} \right)$$

FLNAICS- Florida DBE Directory NAICS  
 NAICS – Census Bureau’s County Business Pattern (CBCBP)

$$\frac{Base}{Figure} = \begin{aligned} &.2459\left(\frac{55}{704}\right) + .0135\left(\frac{8}{149}\right) + .0568\left(\frac{13}{352}\right) + .1266\left(\frac{5}{206}\right) + \\ &.0396\left(\frac{7}{362}\right) + .0540\left(\frac{4}{369}\right) + .0597\left(\frac{27}{1098}\right) + .1345\left(\frac{7}{1670}\right) + \\ &.0059\left(\frac{18}{926}\right) + .1034\left(\frac{33}{341}\right) + .0102\left(\frac{1}{166}\right) + .1004\left(\frac{492}{4726}\right) + \\ &.0100\left(\frac{40}{362}\right) + .0009\left(\frac{541}{8439}\right) + .0312\left(\frac{2}{140}\right) + .0074\left(\frac{27}{1887}\right) \\ &.0192 + .0007 + .0021 + .0031 + .0008 + .0006 + .0015 + \\ &.0006 + .0001 + .0100 + .0001 + .0105 + .0011 + .0001 + \\ &.0004 + .0001 \end{aligned}$$

$$\frac{Base}{Figure} = 5.10\%$$

STEP 2: With the Base Figure established our next step was to more finely tailor this figure to reflect conditions which have occurred at the Okaloosa County Airports. The Sponsor has considered the suggested options outlined in 49 CFR Part 26 and determined that past performance is the information that will be used to determine if an adjustment to our Base Figure is warranted. To more finely tailor the DBE goal, it was felt that a sampling of like type projects that have taken place in Florida would be appropriate for use in determining if an adjustment was required to the Base Figure. Listed below are the projects that were included for analysis. As you will note, the projects to be considered are of similar nature and elements as the project that is anticipated in the FY 2022-time frame.

PREVIOUS FAA PROJECTS			
YEAR	PROJECT LOCATION	PROJECT TYPE	%OF DBE PARTICIPATION
2019	VPS	Expand Terminal Building	37.78%
2019	ECP	Expand Terminal Building	9.45%*
2017	ECP	Expand Terminal Building	7.22%
*Median			

The next step was to determine if any adjustment might be needed to the Base Figure. It was determined that the Median was 9.45% and it was felt that the Base Figure should be adjusted to cater for this variance.

A summary of this analysis yields the following:

MEDIAN PERCENTAGE	9.45%
BASE FIGURE	+ <u>5.10%</u>
	14.55% ÷ 2 = 7.28%

After consultations with airport personnel, consultants and stakeholders it was agreed that the Median Percentage was valid. The final step in the comparison was the development of a simple average of the Base Figure and the Median Percentage to establish a final percentage. The result of this was 7.28%. It was felt that the Base Figure of 5.10% should be adjusted for this variance. The Average Percentage of 7.28% is established as the goal for DBE participation for this project.

**FY 2022 EXPANSION OF BAGGAGE CLAIM**

<b>OKALOOSA COUNTY AIRPORTS EXPANSION OF BAGGAGE CLAIM PROJECT ANALYSIS FY 2022</b>			
TASK	NAICS	AMOUNT	PERCENTAGE
General Contractor	236220	\$1,326,500	24.40%
Water/Sewer	237110	\$76,373	1.40%
Concrete Slab	238110	\$306,574	5.64%
Carpentry	238130	\$683,020	12.57%
Masonry	238140	\$213,410	3.93%
Roofing	238160	\$291,408	5.36%
Electrical	238210	\$321,740	5.92%
Plumber/HVAC	238220	\$725,269	13.34%
Painting	238320	\$30,874	0.57%
Site Prep	238910	\$557,899	10.26%
Fencing	238990	\$42,000	0.77%
Flooring	442210	\$53,623	0.99%
Engineering	541330	\$541,650	9.96%
Testing	541380	\$53,623	0.99%
Consulting	541611	\$4,875	0.09%
Security System	561621	\$168,453	3.10%
Landscaping	561730	\$38,446	0.71%
<b>TOTAL</b>		<b>\$5,435,737</b>	<b>100.00%</b>

The weighting factor is the value of each work item based on cost as a fraction of the whole project.

The formula to be used to calculate the Base Figure for the DBE goal is as follows:

$$\frac{\text{Total DBE Firms in the Market Area by NAICS Code of Work to be Performed}}{\text{Total Firms in the Market Area by NAICS Code of Work to be Performed}} \times 100 = \text{Base Figure}$$

A review of the most recent bidders indicated bids received from the following counties in Florida: Escambia, Santa Rosa, Okaloosa, Walton, Bay, Jackson, Leon, Columbia, Seminole, Orange, Hillsborough. The aforementioned counties are established as the market area for the construction projects for Okaloosa County. It was considered reasonable that the market area for professional services, such as engineering services, environmental consulting survey and mapping should consider DBE and non-DBE professionals in the entire state of Florida. It was

generally agreed that the most comprehensive directory for DBE firms in Florida is the UCP DBE Directory that has been established by the Florida Department of Transportation. The list was refined by identifying those firms that could participate in the project by matching the specific trade and description of construction/professional effort with their appropriate NAICS and County. The resulting number will be used as the numerator in determining the Base Figure.

The next step in establishing the Base Figure was to determine our denominator. This was accomplished through the use of the Census Bureau’s County Business Pattern (CBCBP) and the identification of the NAICSs that were the same as those identified from the Directory. With these figures in hand we compute our Base Figure using the following mathematics:

$$\frac{Base}{Figure} = .2440 \left( \frac{FLNAICS236220}{NAICS236220} \right) + .0140 \left( \frac{FLNAICS237110}{NAICS237110} \right) + .0564 \left( \frac{FLNAICS238110}{NAICS238110} \right) + .1257 \left( \frac{FLNAICS238130}{NAICS238130} \right) + .0393 \left( \frac{FLNAICS238140}{NAICS238140} \right) + .0536 \left( \frac{FLNAICS238160}{NAICS238160} \right) + .0592 \left( \frac{FLNAICS238210}{NAICS238210} \right) + .1334 \left( \frac{FLNAICS238220}{NAICS238220} \right) + .0057 \left( \frac{FLNAICS238320}{NAICS238320} \right) + .1026 \left( \frac{FLNAICS238910}{NAICS238910} \right) + .0077 \left( \frac{FLNAICS238990}{NAICS238990} \right) + .0099 \left( \frac{FLNAICS442210}{NAICS442210} \right) + .0996 \left( \frac{FLNAICS541330}{NAICS541330} \right) + .0099 \left( \frac{FLNAICS541380}{NAICS541380} \right) + .0009 \left( \frac{FLNAICS541611}{NAICS541611} \right) + .0310 \left( \frac{FLNAICS561621}{NAICS561621} \right) + .0071 \left( \frac{FLNAICS561730}{NAICS561730} \right)$$

**FLNAICS- Florida DBE Directory NAICS  
NAICS – Census Bureau’s County Business Pattern (CBCBP)**

$$\frac{Base}{Figure} = .2440 \left( \frac{55}{704} \right) + .0140 \left( \frac{8}{149} \right) + .0564 \left( \frac{13}{352} \right) + .1257 \left( \frac{5}{206} \right) + .0393 \left( \frac{7}{362} \right) + .0536 \left( \frac{4}{369} \right) + .0592 \left( \frac{27}{1098} \right) + .1334 \left( \frac{7}{1670} \right) + .0057 \left( \frac{18}{926} \right) + .1026 \left( \frac{33}{341} \right) + .0077 \left( \frac{79}{782} \right) + .0099 \left( \frac{1}{166} \right) + .0996 \left( \frac{492}{4726} \right) + .0099 \left( \frac{40}{362} \right) + .0009 \left( \frac{541}{8439} \right) + .0310 \left( \frac{2}{140} \right) + .0071 \left( \frac{27}{1887} \right)$$

$$.0191 + .0008 + .0021 + .0031 + .0008 + .0006 + .0015 + .0006 + .0001 + .0099 + .0008 + .0001 + .0104 + .0011 + .0001 + .0004 + .0001$$

$$\frac{Base}{Figure} = 5.16\%$$

STEP 2: With the Base Figure established our next step was to more finely tailor this figure to reflect conditions which have occurred at the Okaloosa County Airports. The Sponsor has considered the suggested options outlined in 49 CFR Part 26 and determined that past performance is the information that will be used to determine if an adjustment to our Base Figure is warranted. To more finely tailor the DBE goal, it was felt that a sampling of like type projects that have taken place in Florida would be appropriate for use in determining if an adjustment was required to the Base Figure. Listed below are the projects that were included for analysis.

As you will note, the projects to be considered are of similar nature and elements as the project that is anticipated in the FY 2022-time frame.

PREVIOUS FAA PROJECTS			
YEAR	PROJECT LOCATION	PROJECT TYPE	%OF DBE PARTICIPATION
2019	VPS	Expand Terminal Building	37.78%
2019	ECP	Expand Terminal Building	9.45%*
2017	ECP	Expand Terminal Building	7.22%
*Median			

The next step was to determine if any adjustment might be needed to the Base Figure. It was determined that the Median was 9.45% and it was felt that the Base Figure should be adjusted to cater for this variance.

A summary of this analysis yields the following:

MEDIAN PERCENTAGE	9.45%
BASE FIGURE	+ <u>5.16%</u>
	14.61% ÷ 2 = 7.31%

After consultations with airport personnel, consultants, and stakeholders it was agreed that the Median Percentage was valid. The final step in the comparison was the development of a simple average of the Base Figure and the Median Percentage to establish a final percentage. The result of this was 7.31%. It was felt that the Base Figure of 5.16% should be adjusted for this variance. The Average Percentage of 7.31% is established as the goal for DBE participation for this project.

The Overall Goal calculation for the FY 2022 Goal is as follows:

B4 Hold Room Goal	7.28%
Baggage Claim	+ <u>7.31%</u>
	14.59% ÷ 2 = <b>7.30%</b>

D. PROCESS - The Sponsor submits its overall goal for FY 2022 to the FAA in July 2021, for their consideration and approval. Before establishing the overall goal each year, the Sponsor’s representative has consulted with stakeholders to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, and the effects of discrimination on opportunities for DBEs. The Sponsor’s efforts are to establish a level playing field for the participation of DBEs. Following this consultation, the Sponsor has published a notice of the

proposed overall goal, informing the public that the proposed goal and its rationale are available for inspection during normal business hours at the Sponsor’s principal office for 30 days following the date of the notice, and informing the public that the Sponsor and FAA will accept comments on the goals for 30 days from the date of the notice. This information was posted on the sponsor’s website at <https://flyvps.com/> and <https://myokaloosa.com> and made available to the Office of Minority Business Development in the State of Florida. Normally, the Sponsor will issue this notice by June 1 of each year. The notice will include the Sponsor’s addresses to which comments may be sent. The overall goal submission to the FAA will include a summary of information and comments received during this public participation process and the Sponsor’s responses. We will begin using our overall goal on October 1 of each year, unless we have received other instructions from DOT (or if the goal is established on a project basis, by the time of the first solicitation for a DOT-assisted contract for the project). Stakeholder consultation discussions were held with the following agencies on July 30 at approximately 10:00 am CST with no comments received.

<b>OKALOOSA COUNTY AIRPORTS AGENCIES CONSULTED WITH</b>	
Agency/Organization	Discussion/Information
Allyson Oury, CPA Airports Chief Financial Officer	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Stephen Saxer, Airports Finance & Project Development Specialist	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Robert C. Rogers, P.E. Airports Deputy Director – Plans & Programs	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Sirena Martin BR Bronner Hauling, Inc.	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Taffy Pippin, Consultant Taffy Pippin Consulting, LLC	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Clayton Pippin, Planner Taffy Pippin Consulting, LLC	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting

Public comments have been requested for the FY 2022 goal and the 30 day comment period is underway. Any comments received from the public advertisement or the other coordination will be evaluated and necessary changes will be made to the goal and included in the contract documents for the project.

**E. RACE CONSCIOUS AND RACE NEUTRAL GOALS:** Each time Okaloosa County, Florida submits an overall goal for review by the FAA, the Sponsor will also submit a projection of the portion of the goal that is expected to be met through race-neutral means and the basis for that projection. This projection is subject to approval by the FAA, in conjunction with its review of the Sponsor’s overall goal. The Sponsor will establish contract goals to meet any portion of an overall goal when the Sponsor does not project being able to meet goals using race-neutral means.

We estimate that, in meeting our goal of 7.30%, we will obtain 4.46% of the goal from race-conscious participation and 2.84% via race-neutral participation measures. This is an attainable

goal based on the history of DBE participation in prior projects and the availability of current DBE contractors.

This breakout was established by computing the median of the variance of the level of DBE participation vs. DBE goal on the three years considered in Step 2 of the Previous Accomplishments. The Median is 2.84% and is established as the race-neutral goal for FY 2022. The following is the data base upon which the level of variance was computed:

<b>DBE GOAL VARIANCE</b>				
<b>YEAR</b>	<b>LOCATION</b>	<b>DBE GOAL</b>	<b>% OF DBE PARTICIPATION</b>	<b>VARIANCE</b>
2019	VPS	11.70%	37.78%	26.08%
2019	ECP	6.61%	9.45%	2.84%*
2017	ECP	8.01%	7.22%	-0.79%
* MEDIAN VARIANCE				

**F. CONTRACT GOALS**

Okaloosa County, Florida will use contract goals to meet any portion of the overall goal that the Sponsor does not project being able to meet using race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of our overall goal that is not projected to be met through the use of race-neutral means.

**G. THREE YEAR GOAL**

Based on the methodologies and calculations for FY 2022, FY 2023 and FY 2024 for the Okaloosa County Airports the following average is submitted as a three-year goal.

FY 2022		7.30%
FY 2023		8.00%
FY 2024	+	<u>7.82%</u>
		23.12% ÷ 3 = 7.71%

**FISCAL YEAR 2023**

A. Update of Goals - To make the program as useful as possible to the public, Okaloosa County, Florida, (Sponsor) will update the "amount," "method," and "breakout" portions of this section of the program annually, or as required. The following sections will be submitted to the FAA every year, or as required for approval: Amount of Overall goal section, Method used for establishing overall goals, Process, the Race-Neutral/Race Conscious Breakout, and Contract Goals. The material on overall goals in the DBE program will be a shorter summary of the material submitted annually, or as required, in the overall goal submission.

B. Amount of Goal – Okaloosa County, Florida's overall DBE goal for FY 2023 is 8.00%, of the Federal financial assistance we will expend in FAA-assisted contracts. We expect to let projects during this FY in the amount of \$2,600,000.00; this means that our DBE goal is set at \$208,000.00 for this Fiscal Year. This overall goal is intended for information of public users of the program, and does not imply that the FAA, as such, has approved the goal.

C. METHOD STEP 1: In the development of the DBE goal for the Okaloosa County Airports the first step was to establish the availability of ready, willing and able DBE businesses that were capable of participating in the type of contracts that were programmed during FY 2023. The projects that are anticipated at the VPS/Okaloosa County Airport includes Replace Boarding Bridges, and Extension of Main Terminal Walkway, along with the professional effort associated with such a project. The monetary size of the project is expected to be \$2,600,000.00. An analysis of the project indicates that funds will be expended in the following areas:

<b>EXTEND MAIN TERMINAL WALKWAY PROJECT ANALYSIS FY 2023</b>			
<b>TASK</b>	<b>NAICS</b>	<b>AMOUNT</b>	<b>PERCENTAGE</b>
General Contractors	236220	\$478,500	31.90%
Concrete Slab	238110	\$340,000	22.67%
Roofing	238160	\$101,500	6.77%
Electrical	238210	\$140,000	9.33%
Site Prep	238910	\$390,000	26.00%
Engineering	541330	\$50,000	3.33%
<b>TOTAL</b>		<b>\$1,500,000</b>	<b>100.00%</b>

The weighting factor is the value of each work item based on cost as a fraction of the whole project.

The formula to be used to calculate the Base Figure for the DBE goal is as follows:

$$\frac{\text{Total DBE Firms in the Market Area by NAICS Code of Work to be Performed}}{\text{Total Firms in the Market Area by NAICS Code of Work to be Performed}} \times 100 = \text{Base Figure}$$

A review of the most recent bidders indicated bids received from the following counties in Florida: Escambia, Santa Rosa, Okaloosa, Walton, Bay, Jackson, Leon, Columbia, Seminole, Orange, Hillsborough. The aforementioned counties are established as the market area for the construction projects for Okaloosa County. It was considered reasonable that the market area for professional services, such as engineering services, environmental consulting survey and mapping should consider DBE and non-DBE professionals in the entire state of Florida. It was generally agreed that the most comprehensive directory for DBE firms in Florida is the UCP DBE Directory that has been established by the Florida Department of Transportation. The list was refined by identifying those firms that could participate in the project by matching the specific trade and description of construction/professional effort with their appropriate NAICS and County. The resulting number will be used as the numerator in determining the Base Figure.

The next step in establishing the Base Figure was to determine our denominator. This was accomplished through the use of the Census Bureau’s County Business Pattern (CBCBP) and the identification of the NAICSs that were the same as those identified from the Directory. With these figures in hand we compute our Base Figure using the following mathematics:

$$\frac{Base}{Figure} = .3190 \left( \frac{FLNAICS236220}{NAICS236220} \right) + .2267 \left( \frac{FLNAICS238110}{NAICS238110} \right) + .0677 \left( \frac{FLNAICS238160}{NAICS238160} \right) + .0933 \left( \frac{FLNAICS238210}{NAICS238210} \right) + .2600 \left( \frac{FLNAICS238910}{NAICS238910} \right) + .0333 \left( \frac{FLNAICS541330}{NAICS541330} \right) +$$

FLNAICS- Florida DBE Directory NAICS  
 NAICS – Census Bureau’s County Business Pattern (CBCBP)

$$\frac{Base}{Figure} = .3190 \left( \frac{55}{704} \right) + .2267 \left( \frac{13}{352} \right) + .0677 \left( \frac{4}{369} \right) + .0933 \left( \frac{27}{1098} \right) + .2600 \left( \frac{33}{341} \right) + .0333 \left( \frac{492}{4726} \right)$$

$$\frac{Base}{Figure} = .0249 + .0084 + .0007 + .0023 + .0252 + .0035$$

$$\frac{Base}{Figure} = 6.50\%$$

STEP 2: With the Base Figure established our next step was to more finely tailor this figure to reflect conditions which have occurred at the Okaloosa County Airports. The Sponsor has considered the suggested options outlined in 49 CFR Part 26 and determined that past performance is the information that will be used to determine if an adjustment to our Base Figure is warranted. To more finely tailor the DBE goal, it was felt that a sampling of like type projects that have taken place in Florida would be appropriate for use in determining if an adjustment was required to the Base Figure. Listed below are the projects that were included for analysis.

As you will note, the projects to be considered are of similar nature and elements as the project that is anticipated in the FY 2023-time frame.

<b>PREVIOUS FAA PROJECTS</b>			
<b>YEAR</b>	<b>PROJECT LOCATION</b>	<b>PROJECT TYPE</b>	<b>%OF DBE PARTICIPATION</b>
2019	VPS	Expand Terminal Building	37.78%
2019	ECP	Expand Terminal Building	9.45%*
2017	ECP	Expand Terminal Building	7.22%
*Median			

The next step was to determine if any adjustment might be needed to the Base Figure. It was determined that the Median was 9.45% and it was felt that the Base Figure should be adjusted to cater for this variance.

A summary of this analysis yields the following:

MEDIAN PERCENTAGE	9.45%
BASE FIGURE	+ <u>6.50%</u>
	15.95% ÷ 2 = 7.98%

After consultations with airport personnel, consultants and stakeholders it was agreed that the Median Percentage was valid. The final step in the comparison was the development of a simple average of the Base Figure and the Median Percentage to establish a final percentage. The result of this was 7.98%. It was felt that the Base Figure of 6.50% should be adjusted for this variance. The Average Percentage of 7.98% is established as the goal for DBE participation for this project.

**FY 2023 REPLACEMENT OF BOARDING BRIDGES**

<b>REPLACEMENT OF BOARDING BRIDGES PROJECT ANALYSIS FY 2023</b>			
<b>TASK</b>	<b>NAICS</b>	<b>AMOUNT</b>	<b>PERCENTAGE</b>
General Contractor	236220	\$400,000	36.36%
Electrical	238210	\$200,000	18.18%
Engineering	541330	\$500,000	45.46%
<b>TOTAL</b>		<b>\$1,100,000</b>	<b>100.00%</b>

The weighting factor is the value of each work item based on cost as a fraction of the whole project.

The formula to be used to calculate the Base Figure for the DBE goal is as follows:

$$\frac{\text{Total DBE Firms in the Market Area by NAICS Code of Work to be Performed}}{\text{Total Firms in the Market Area by NAICS Code of Work to be Performed}} \times 100 = \text{Base Figure}$$

A review of the most recent bidders indicated bids received from the following counties in Florida: Escambia, Santa Rosa, Okaloosa, Walton, Bay, Jackson, Leon, Columbia, Seminole, Orange, Hillsborough. The aforementioned counties are established as the market area for the

construction projects for Okaloosa County. It was considered reasonable that the market area for professional services, such as engineering services, environmental consulting, survey and mapping should consider DBE and non-DBE professionals in the entire state of Florida. It was generally agreed that the most comprehensive directory for DBE firms in Florida is the UCP DBE Directory that has been established by the Florida Department of Transportation. The list was refined by identifying those firms that could participate in the project by matching the specific trade and description of construction/professional effort with their appropriate NAICS and County. The resulting number will be used as the numerator in determining the Base Figure.

The next step in establishing the Base Figure was to determine our denominator. This was accomplished through the use of the Census Bureau’s County Business Pattern (CBCBP) and the identification of the NAICSs that were the same as those identified from the Directory. With these figures in hand we compute our Base Figure using the following mathematics:

$$\frac{Base}{Figure} = .3636\left(\frac{FLNAICS236220}{NAICS236220}\right) + .1818\left(\frac{FLNAICS238210}{NAICS238210}\right) + .4546\left(\frac{FLNAICS541330}{NAICS541330}\right)$$

FLNAICS- Florida DBE Directory NAICS  
 NAICS – Census Bureau’s County Business Pattern (CBCBP)

$$\frac{Base}{Figure} = .3636\left(\frac{55}{704}\right) + .1818\left(\frac{27}{1098}\right) + .4546\left(\frac{492}{4726}\right)$$

$$\frac{Base}{Figure} = .0284 + .0045 + .0473$$

$$\frac{Base}{Figure} = 8.02\%$$

STEP 2: With the Base Figure established our next step was to more finely tailor this figure to reflect conditions which have occurred at the Okaloosa County Airports. The Sponsor has considered the suggested options outlined in 49 CFR Part 26 and after conversations with airport personnel and consultants, and after consideration of the scope of the project, it was agreed no adjustment to the base was necessary.

The Overall Goal calculation for the FY 2023 Goal is as follows:

Expand Terminal Walkway	7.98%
Replace Boarding Bridges	+ 8.02%
	16.00% ÷ 2 = <b>8.00%</b>

D. PROCESS - The Sponsor submits its overall goal for FY 2023 to the FAA in July 2021, for their consideration and approval. Before establishing the overall goal each year, the Sponsor’s representative has consulted with stakeholders to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, and the effects of discrimination on opportunities for DBEs. The Sponsor’s efforts are to establish a level playing field for the

participation of DBEs. Following this consultation, the Sponsor has published a notice of the proposed overall goal, informing the public that the proposed goal and its rationale are available for inspection during normal business hours at the Sponsor’s principal office for 30 days following the date of the notice, and informing the public that the Sponsor and FAA will accept comments on the goals for 30 days from the date of the notice. This information was posted on the sponsor’s website at <https://flyvps.com/> and <https://myokaloosa.com> and made available to the Office of Minority Business Development in the State of Florida. Normally, the Sponsor will issue this notice by June 1 of each year. The notice will include the Sponsor’s addresses to which comments may be sent. The overall goal submission to the FAA will include a summary of information and comments received during this public participation process and the Sponsor’s responses. We will begin using our overall goal on October 1 of each year, unless we have received other instructions from DOT (or if the goal is established on a project basis, by the time of the first solicitation for a DOT-assisted contract for the project). Stakeholder consultation discussions were held with the following agencies on July 30 at approximately 10:00 am CST with no comments received.

<b>OKALOOSA COUNTY AIRPORTS AGENCIES CONSULTED WITH</b>	
Agency/Organization	Discussion/Information
Allyson Oury, CPA Airports Chief Financial Officer	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Stephen Saxer, Airports Finance & Project Development Specialist	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Robert C. Rogers, P.E. Airports Deputy Director – Plans & Programs	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Sirena Martin BR Bronner Hauling, Inc.	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Taffy Pippin, Consultant Taffy Pippin Consulting, LLC	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting
Clayton Pippin, Planner Taffy Pippin Consulting, LLC	Availabilities of DBEs, Directories, small and DBE contracting opportunities, Goal setting

Public comments have been requested for the FY 2023 goal and the 30-day comment period is underway. Any comments received from the public advertisement, or the other coordination will be evaluated and necessary changes will be made to the goal and included in the contract documents for the project.

**E. RACE CONSCIOUS AND RACE NEUTRAL GOALS:** Each time Okaloosa County, Florida submits an overall goal for review by the FAA, the Sponsor will also submit a projection of the portion of the goal that is expected to be met through race-neutral means and the basis for that projection. This projection is subject to approval by the FAA, in conjunction with its review of the Sponsor’s overall goal. The Sponsor will establish contract goals to meet any portion of an overall goal when the Sponsor does not project being able to meet goals using race-neutral means.

We estimate that, in meeting our goal of 8.00%, we will obtain 5.16% of the goal from race-conscious participation and 2.84% via race-neutral participation measures. This is an attainable

goal based on the history of DBE participation in prior projects and the availability of current DBE contractors.

This breakout was established by computing the median of the variance of the level of DBE participation vs. DBE goal on the three years considered in Step 2 of the Previous Accomplishments. The Median is 2.84% and is established as the race-neutral goal for FY 2023. The following is the data base upon which the level of variance was computed:

DBE GOAL VARIANCE				
YEAR	LOCATION	DBE GOAL	% OF DBE PARTICIPATION	VARIANCE
2019	VPS	11.70%	37.78%	26.08%
2019	ECP	6.61%	9.45%	2.84%*
2017	ECP	8.01%	7.22%	-0.79%
* MEDIAN VARIANCE				

**F. CONTRACT GOALS**

Okaloosa County, Florida will use contract goals to meet any portion of the overall goal that the Sponsor does not project being able to meet using race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of our overall goal that is not projected to be met through the use of race-neutral means.

**G. THREE YEAR GOAL**

Based on the methodologies and calculations for FY 2022, FY 2023 and FY 2024 for the Okaloosa County Airports the following average is submitted as a three-year goal.

FY 2022		7.30%
FY 2023		8.00%
FY 2024	+	<u>7.82%</u>
		23.12% ÷ 3 = 7.71%

**FISCAL YEAR 2024**

A. Update of Goals - To make the program as useful as possible to the public, Okaloosa County, Florida, (Sponsor) will update the "amount," "method," and "breakout" portions of this section of the program annually, or as required. The following sections will be submitted to the FAA every year, or as required for approval: Amount of Overall goal section, Method used for establishing overall goals, Process, the Race-Neutral/Race Conscious Breakout, and Contract Goals. The material on overall goals in the DBE program will be a shorter summary of the material submitted annually, or as required, in the overall goal submission.

B. Amount of Goal – Okaloosa County, Florida's overall DBE goal for FY 2024 is 7.82% of the Federal financial assistance we will expend in FAA-assisted contracts. We expect to let projects during this FY in the amount of \$1,600,000.00; this means that our DBE goal is set at \$125,120.00 for this Fiscal Year. This overall goal is intended for information of public users of the program, and does not imply that the FAA, as such, has approved the goal.

C. METHOD STEP 1: In the development of the DBE goal for the Okaloosa County Airports the first step was to establish the availability of ready, willing and able DBE businesses that were capable of participating in the type of contracts that were programmed during FY 2024. The projects that are anticipated at the VPS/Okaloosa County Airport includes Extension of the Covered Walkways along with the professional effort associated with such a project. The monetary size of the project is expected to be \$1,600,000.00. An analysis of the project indicates that funds will be expended in the following areas:

<b>EXTEND OF COVERED WALKWAYS PROJECT ANALYSIS FY 2024</b>			
<b>TASK</b>	<b>NAICS</b>	<b>AMOUNT</b>	<b>PERCENTAGE</b>
General Contractors	236220	\$470,000	29.38%
Concrete Slab	238110	\$350,000	21.87%
Roofing	238160	\$160,000	10.00%
Electrical	238210	\$180,000	11.25%
Site Prep	238910	\$390,000	24.37%
Engineering	541330	\$50,000	3.13%
<b>TOTAL</b>		<b>\$1,600,000</b>	<b>100.00%</b>

The weighting factor is the value of each work item based on cost as a fraction of the whole project.

The formula to be used to calculate the Base Figure for the DBE goal is as follows:

$$\frac{\text{Total DBE Firms in the Market Area by NAICS Code of Work to be Performed}}{\text{Total Firms in the Market Area by NAICS Code of Work to be Performed}} \times 100 = \text{Base Figure}$$

A review of the most recent bidders indicated bids received from the following counties in Florida: Escambia, Santa Rosa, Okaloosa, Walton, Bay, Jackson, Leon, Columbia, Seminole, Orange, Hillsborough. The aforementioned counties are established as the market area for the construction projects for Okaloosa County. It was considered reasonable that the market area for professional services, such as engineering services, environmental consulting survey and mapping should consider DBE and non-DBE professionals in the entire state of Florida. It was generally agreed that the most comprehensive directory for DBE firms in Florida is the UCP DBE Directory that has been established by the Florida Department of Transportation. The list was refined by identifying those firms that could participate in the project by matching the specific trade and description of construction/professional effort with their appropriate NAICS and County. The resulting number will be used as the numerator in determining the Base Figure.

The next step in establishing the Base Figure was to determine our denominator. This was accomplished through the use of the Census Bureau’s County Business Pattern (CBCBP) and the identification of the NAICSs that were the same as those identified from the Directory. With these figures in hand, we compute our Base Figure using the following mathematics:

$$\frac{Base}{Figure} = .2938 \left( \frac{FLNAICS236220}{NAICS236220} \right) + .2187 \left( \frac{FLNAICS238110}{NAICS238110} \right) + .1000 \left( \frac{FLNAICS238160}{NAICS238160} \right) + .1125 \left( \frac{FLNAICS238210}{NAICS238210} \right) + .2437 \left( \frac{FLNAICS238910}{NAICS238910} \right) + .0313 \left( \frac{FLNAICS541330}{NAICS541330} \right) +$$

FLNAICS- Florida DBE Directory NAICS  
 NAICS – Census Bureau’s County Business Pattern (CBCBP)

$$\frac{Base}{Figure} = .2938 \left( \frac{55}{704} \right) + .2187 \left( \frac{13}{352} \right) + .1000 \left( \frac{4}{369} \right) + .1125 \left( \frac{27}{1098} \right) + .2437 \left( \frac{33}{341} \right) + .0313 \left( \frac{492}{4726} \right)$$

$$\frac{Base}{Figure} = .0230 + .0081 + .0011 + .0028 + .0236 + .0033$$

$$\frac{Base}{Figure} = 6.19\%$$

STEP 2: With the Base Figure established our next step was to more finely tailor this figure to reflect conditions which have occurred at the Okaloosa County Airports. The Sponsor has considered the suggested options outlined in 49 CFR Part 26 and determined that past performance is the information that will be used to determine if an adjustment to our Base Figure is warranted. To more finely tailor the DBE goal, it was felt that a sampling of like type projects that have taken place in Florida would be appropriate for use in determining if an adjustment was required to the Base Figure. Listed below are the projects that were included for analysis.

As you will note, the projects to be considered are of similar nature and elements as the project that is anticipated in the FY 2024-time frame.

<b>PREVIOUS FAA PROJECTS</b>			
<b>YEAR</b>	<b>PROJECT LOCATION</b>	<b>PROJECT TYPE</b>	<b>%OF DBE PARTICIPATION</b>
2019	VPS	Expand Terminal Building	37.78%
2019	ECP	Expand Terminal Building	9.45%*
2017	ECP	Expand Terminal Building	7.22%
*Median			

The next step was to determine if any adjustment might be needed to the Base Figure. It was determined that the Median was 9.45% and it was felt that the Base Figure should be adjusted to cater for this variance.

A summary of this analysis yields the following:

MEDIAN PERCENTAGE	9.45%
BASE FIGURE	+ <u>6.19%</u>
	15.64% ÷ 2 = 7.82%

After consultations with airport personnel, consultants, and stakeholders it was agreed that the Median Percentage was valid. The final step in the comparison was the development of a simple average of the Base Figure and the Median Percentage to establish a final percentage. The result of this was 7.82%. It was felt that the Base Figure of 6.19% should be adjusted for this variance. The Average Percentage of 9.82% is established as the goal for DBE participation for this project.

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We estimate that, in meeting our goal of 7.82%, we will obtain 4.98% of the goal from race-conscious participation and 2.84% via race-neutral participation measures. This is an attainable goal based on the history of DBE participation in prior projects and the availability of current DBE contractors.

This breakout was established by computing the median of the variance of the level of DBE participation vs. DBE goal on the three years considered in Step 2 of the Previous Accomplishments. The Median is 2.84% and is established as the race-neutral goal for FY 2024. The following is the data base upon which the level of variance was computed:

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G. THREE YEAR GOAL

Based on the methodologies and calculations for FY 2022, FY 2023 and FY 2024 for the Okaloosa County Airports the following average is submitted as a three-year goal.

FY 2022		7.30%
FY 2023		8.00%
FY 2024	+	<u>7.82%</u>
		23.12% ÷3 = 7.71%

*References: Florida UCP List of Certified DBE Firms, July2021  
2018 – U.S. Census Bureau July 2021*