



## Destin-Fort Walton Beach Airport Driver Authorization Form



Please read all of the items listed below, follow all instructions, and provide all documents or information requested.

**Select the Application Type:**

New Driver Authorization

Annual Renewal

**Section 1- Company/Operator/Permittee Information:**

Company (Operator/Permittee) Name:

D.B.A. Name (If Applicable):

**Section 2- Driver Information**

Driver Name (must match Driver's License):

Birth Date (MM/DD/YYYY):

Driver's License Number:

Expiration Date:

Last 4 - SSN (####):

Address (physical-no P.O. Box):

Mailing/Billing Address same as above:

If No, provide mailing address:

Telephone Number:

Email Address (multiple can be listed):

**Note: The Permittee and Driver shall be responsible for providing immediate written notice to the Airports Department for any and all changes to the information provided above. The written notice shall be delivered by email, mail, or hand delivered to the Airports Department.**

**Destin-Fort Walton Beach Airport  
Driver Authorization Form**

**Section 3-Items Required to be submitted with the Driver Authorization Application:**

1. Application Fee: Annually, for new or renewal driver authorization, a non-refundable application fee as established by resolution will be due. Make checks payable to the "Okaloosa County Airports".
2. Florida Driver's License: Each driver must have a valid and current State of Florida Driver's License unless exempted under Chapter 322, Florida Statute. The license class must correspond with the type of vehicle being operated. The license must be presented before an Airport Identification card will be issue.
3. Insurance Certificate: Current permittee insurance certificate must list the applicant as an authorized driver.
4. Background Check: The background check shall include a criminal record for all fifty states (Department of Corrections Records, County Records, Court Records, and Sheriff Records) databases, convictions only, which shall include felonies, misdemeanors, parole, supervision and incarceration. The background check shall also include a sexual offender/predator search. Background checks shall be updated every three (3) years or whenever an individual has taken extended time off from driving and turned into Airport Administration. Operators and Drivers are required to report to Airport Administration any arrests on any driver immediately. The Airports Director or designee reserves the right to request a background check on any driver at any time.

**Disqualifications: An Airport Identification Badge will not be issued to any driver and the driver will not be permitted to operate on the property with one of the following convictions:**

- a. A felony of the third degree in the United States within the preceding three (3) years or released from incarceration for a felony of the third degree in the United States within the preceding three (3) years;
- b. A felony of the second degree, a felony of the first degree, a capital felony, or a life felony;
- c. More than one (1) driving under the influence charge; or
- d. A sex crime or listed on a sexual offender or sexual predator registry;
- e. A misdemeanor three (3) times within a period of three (3) years previous to the date of application.

5. Driver's License History: A Driver's License history is required initially (a three year report) and annually.

**Disqualifications: Any revocation of a license anywhere shall disqualify any Operator from operating a Commercial Vehicle at the Airport.**

6. Business Tax Receipt: Each driver must have a current and valid Business Tax Receipt from the Okaloosa County Tax Collector.

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**Complete the "Statement of Receipt, Acknowledgement and Understanding of the Ground Transportation Policy and Hold Harmless Agreement."**

Company/Operator/Permittee and Driver acknowledge understanding of the driver requirements and disqualifications in the Destin-Fort Walton Beach Ground Transportation Policy.

Company/Operator/Permittee and Driver are obligated to immediately report to Airport Administration any arrest or event that would result in the disqualification of the driver. The Airport Identification Badge remains the property of the Airport and must be surrendered upon termination, expiration, or upon request.

Permittee/Driver shall indemnify and hold harmless OKALOOSA COUNTY, FLORIDA its officers and employees from liabilities, damages, losses, and costs including but not limited to, reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Permittee and other persons employed or utilized by the Permittee in the performance of services in accordance with this Policy on Airport property.

***I certify that all information provided on this application is true and correct and acknowledgment of the above statements.***

Company/Operator Name (Permittee):

Owner/Authorized Agent/Manager Name:

Owner/Authorized Agent/Manager Signature:

Date:

Authorized Driver Name:

Authorized Driver Signature:

Date: